

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY
ON WEDNESDAY 07 OCTOBER 2015 AT 7.30PM**

Councillors Present: Calum Balding (CB) Simon Burton (SB)
Evelyn Conlon (EC) Nigel Cox (NC)
Eric Hope* (EH) Bryan Pillow (BP)
Christine Walker (CW)

* RDC Cllr - Thornton-le-Clay

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 0

- 16/67 To receive apologies for absence and reasons given:**
NYCC Cllr Clare Wood (CW) and RDC Cllr Caroline Goodrick (CG)
- 16/68 To record declarations of interest in items on the agenda:**
None
- 16/69 To confirm the minutes of the meeting held on Wednesday 02 September 2015:**
Minutes were late, so approval was delayed until the next meeting.
- 16/70 To discuss matters arising from previous minutes:**
1. Community Emergency/Resilience Schemes
2. Good Neighbours Schemes
3. Parish Defibrillator Schemes
The circular had been delivered and a number of completed questionnaire had been received back. A Community Event would be organised in the village hall. The working party would discuss further
4. Land adjacent to Foston School
FH reported that the "Caution Against First Registration" had been received., so the Parish Council had done as much as it could, as any further action would need to be taken by the school.
- 16/71 Public Session - The parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:**
None
- 16/72 To discuss new planning applications received:**
None

16/73 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date

FH circulated these around Cllrs.

2. Internal Control Checks(s)

The Parish Council conducted the monthly checks and found everything to be in order.

3. External Audit Report

The need for improved risk management was mentioned and FH was looking into this.

4. Monthly property inspection report

CW had done last month and CB would do next month

5. Work Place Pensions

At the March 2015 meeting FH reported that YLCA were looking into an affinity scheme to which all Parish Councils could join.

On 31 July 2015 YLCA disappointingly announced that due to the high risks and not been members of the Financial Services Authority, they decided the risks were too high.

No other Local Council Association or NALC have researched any scheme, YLCA stood alone in trying.

NYCC were approached, but they quoted a charge £1000.00 per council to research the setting up of the scheme.

Independent Financial Advisers were approached for quotes to set up a scheme and the cheapest received was £295.00 from Ardent UK of York, with Now Pensions

Then Now Pensions announced that any new schemes set up after 30Sep15 would be subject to a monthly charge of £40.00.

There is a free government scheme - NEST. At this stage FH is unsure what expertise is required to run this scheme or if the payroll system used is compatible.

The Parish Council discussed this matter at length via email and unanimously agreed to accept the quote from Ardent, so the scheme could be set up before 30Sep15

6. Matters raised by/with Yorkshire Local Councils Association

CW had attend the recent Ryedale Branch meeting and items discussed were as follows - Training, Transparency Code and Local Awards Scheme

7. Budget/Precept 2016-2017

Cllrs would think about this in preparation for drafting at the Nov15 meeting.

8. To approve payments as follows:

8.1	Fiona Hill	Salary	£96.44	100403
8.2	Lupton Fawcett Denison Till	Legal fees	£1433.00	100405
8.3	HMRC	PAYE	£91.20	100406
8.4	Village Hall	Hire	£12.00	100407
8.5	Fiona Hill	Expenses	£59.29	100408

Cheque 100404 was cancelled

16/74 To discuss the Parish Plan:

NTR

16/75 To report any new correspondence received by the council:

None

16/76 To receive matters raised by members:

~ FH was asked to request a doggie bin on the grass beyond the houses along Quarry Hill, Foston.

~ EH would ask RDC to look into the lack of a safety fence around the building site on Low Street, Thornton-le-Clay adjacent to the holiday cottage.

16/77 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:

04 November 2015	02 December 2015	
06 January 2016	03 February 2016	02 March 2016
06 April 2016	04 May 2016	01 June 2016
06 July 2016	03 August 2016	07 September 2016
05 October 2016	02 November 2016	07 December 2016