

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY
ON WEDNESDAY 04 NOVEMBER 2015 AT 7.30PM**

Councillors Present: Simon Burton (SB) Evelyn Conlon (EC)
Nigel Cox (NC) Eric Hope* (EH)
Bryan Pillow (BP) Christine Walker (CW)

* RDC Cllr - Thornton-le-Clay

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 0

16/78 To receive apologies for absence and reasons given:
Calum Balding (CB)

16/79 To record declarations of interest in items on the agenda:
None

16/80 To confirm the minutes of the meeting held on Wednesday 07 October 2015:
Minutes were approved, along with those from September 2015

16/81 To discuss matters arising from previous minutes:
1. Community Emergency/Resilience Schemes
2. Good Neighbours Schemes
3. Parish Defibrillator Schemes
The Community Event will take place on 09Dec15 3.00 p.m. - 7.00 p.m. CW explained that the sub-group had met & planned the event. The event will be attended by representatives from NYCC, community heartbeat, RAY & some villagers from where a defibrillator is in place.

FH reported that RDC would provide a dog bin along Quarry Hill, Foston at a cost of £150.00 fitted and it would be emptied with the normal refuse collections. It was unanimously agreed to go ahead.

16/82 Public Session - The parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:
None

16/83 To discuss new planning applications received:
None

16/84

To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date

FH circulated these around Cllrs.

2. Internal Control Checks(s)

The Parish Council conducted the monthly checks and found everything to be in order.

3. Monthly property inspection report

CB had done last month and CB would do next month

5. Work Place Pensions

The Parish Council has been advised that its Staging Date is 01 October 2016, as it is an employer who must provide a pension.

FH had visited The Pensions Regulator website and printed of the "Duties Checker, which is as follows:

1. Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

2. Choose a pension scheme -

The Parish Council have enrolled with Now Pensions with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

3. Work out who to put into a pension -

Do this on your staging date (Deadline - 01Oct16)

4. Write to your staff -

Do this within six weeks after your staging date (Deadline - 15Nov16)

5. Declare your compliance -

Do this within five months after your staging date (Deadline - 01Mar17)

6. Matters raised by/with Yorkshire Local Councils Association

1. Documentation Retention Policy

This was approved and signed by the Chairperson

7. Budget/Precept 2016-2017

FH had prepared a draft, CW would circulate a cash flow. Cllrs would discuss further at the Dec15 meeting.

8. To approve payments as follows:

8.1	Fiona Hill	Salary	£89.88	100409
8.2	Village Hall	Hire	£12.00	100410
8.3	Ardent IFA Ltd	Auto Enrolment	£295.00	100411
8.4	John Holman	History Group	£21.86	100412

16/85

To discuss the Parish Plan:

NTR

16/86

To report any new correspondence received by the council:

Clerks & Councils Direct Nov15

16/87 To receive matters raised by members:

~ It was unanimously agreed that FH should prepare a notice for the notice board as follows : "Notices must be a maximum size of A5. The Parish Council will regularly monitor and reserve the right to remove notices. When space is lacking, priority will be given to local events and businesses".

~ CW had removed two notices and the Parish Council agreed with this actions:

1. Community First Responder - as this scheme had now ended
 2. Fracking - it had been attached to the outside of the board and was political
- The Parish Council congratulated the village hall committee on the improvements, which were ongoing.
 - SB had been asked about the Thornton-le-Clay Phone Box and he was given a summary of the history of this matter. It was unanimously agreed that this phone box would remain in storage until it could be renovated.
 - EH hope a meeting with Richard Marr, NYCC to inspect the potholes in the parish.
 - SB had been asked about on-road parking, which was an ongoing issue within the parish.

16/88 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:

02 December 2015

06 January 2016

06 April 2016

06 July 2016

05 October 2016

03 February 2016

04 May 2016

03 August 2016

02 November 2016

02 March 2016

01 June 2016

07 September 2016

07 December 2016