

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY ON WEDNESDAY 03 AUGUST 2016 AT 7.30PM

Councillors Present:

Calum Balding (CB)
Nigel Cox (NC)
Christine Walker (CW)

Evelyn Conlon (EC)
Bryan Pillow (BP)

In Attendance:

Fiona Hill (FH) - Parish Clerk

Public Present:

0

- 17/23 To receive apologies for absence and reasons given:**
Parish Councillor Simon Burton (SB) Eric Hope (EH)
Ryedale District Councillor Caroline Goodrick (CG)
North Yorkshire Parish Councillor Clare Wood (CW)
- 17/24 To record declarations of interest in items on the agenda:**
None
- 17/25 To confirm the minutes of the meeting held on Wednesday 06 July 2016:**
Minutes were approved
- 17/26 To discuss matters arising from previous minutes:**
- FH advised nothing further to report regarding historic bridleways information
- 17/27 Councillors to discuss long-standing matters:**
1. Community Emergency/Resilience/Schemes
2. Good Neighbours/Parish Defibrillator Schemes
3. Parish Plan
To date four responses to the Good Neighbours Scheme had been received. Further generous donations towards the defibrillator appeal had been received. No interest in an allotment yet. Parish Cllrs noticed an improvement in the situation regarding dog walkers on private property.
- 17/28 Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:**
None

17/29

To discuss new planning applications received:

1. 16/01113/CLEUD Gravel Pit Farm, Thornton-le-Clay
2. 16/01114/CLEUD Gravel Pit Farm, Thornton-le-Clay
3. 16/01115/CLEUD Gravel Pit Farm, Thornton-le-Clay

The Parish Council did not object to the application, but wanted RDC to ensure that the application fulfilled building regulations. In addition, drainage. Top water and sewage disposal must be sufficient for all properties.

17/30

To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date

FH circulated records around Cllrs

2. Internal Control Checks(s)

These were deferred until the next meeting

3. Internal Audit

- 3.1 Risk Management

FH advised this was still WIP

- 3.2 Information Commissioners Office

FH advised this was still WIP

- 3.3 Reserves Policy

FH had circulated a draft for discussion at a future meeting.

4. Monthly property inspection report

NC had done last month and EH would do next month

5. Work Place Pensions (Staging Date 01 October 2016)

NTR

6. Matters raised by/with Yorkshire Local Councils Association

NTR

7. Rent Review

FH had written to tenants regarding rent review.

8. To approve payments as follows:

8.1	Fiona Hill	Salary	£91.03	100439
8.2	Fiona Hill	Home Work Allowance	£17.68	100440
8.3	Village Hall	Hire	£12.00	100441
8.4	Village Hall	Polling Station Hire Fee	£120.00	100442
8.5	Morplan	Carrier Bags	£10.44	100443
8.6	YLCA	Internal Audit	£60.00	100444*

*This replace cheque number 100435 which was lost in the post

17/31

To report any new correspondence received by the council:

- 9.1 15/00859/FUL - Land to the South of the Village Hall Appeal Dismissal

17/32

To receive matters raised by members:

CW/EC advised that they would do some litter-picking and whilst out would check if the fly-tipping had been removed

17/33

To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:

07 September 2016

05 October 2016

02 November 2016

07 December 2016

The Pensions Regulator - "Duties Checker:

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme -

The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Do this on your staging date (Deadline - 01Oct16)

Write to your staff -

Do this within six weeks after your staging date (Deadline - 15Nov16)

Declare your compliance -

Do this within five months after your staging date (Deadline - 01Mar17)