

**FOSTON & THORNTON-LE-CLAY PARISH COUNCIL**

**MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY  
ON WEDNESDAY 07 NOVEMBER 2018 AT 7.30PM**

**Councillors Present:**

Simon Burton (SB)

Evelyn Conlon (EC)

Nigel Cox (NC)

Bryan Pillow (BP)

Christine Walker (CW)

**In Attendance:**

Fiona Hill (FH) - Parish Clerk

**Public Present:**

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- 19/56 To receive apologies for absence and reasons given:**  
Parish Councillors Calum Balding (CB) and David Johnson (DJ)
- 19/57 To record declarations of interest in items on the agenda:**  
None
- 19/58 To confirm the minutes of the meeting held on Wednesday 03 October 2018:**  
The minutes were approved
- 19/59 To discuss matters arising from previous minutes:**  
Parish Map – FH was still trying to obtain a copy  
Community Payback – NC was in contact and would speak to them about disposal of arisings.
- 19/60 Councillors to discuss long-standing matters:**  
1. Allotments:  
BP reported that he had unearthed more hidden debris, ploughed, rotavated, scraped, levelled, added topsoil, levelled at the allotment. Not as much top soil, as anticipated was used. The area would now be left over winter and in spring a decision would be made, what action would be taken. The Parish Council thanked BP and his "Marcon Team" for their excellent work. There remains a question of how the drainage would work in the area, but the Parish Council would just have to continue to monitor this.  
2. Rights of Way – NTR  
3. Village Furniture e.g. noticeboards, bench and defibrillator  
SB would continue to chase up Mike Duck regarding the sign repairs  
FH would check up with Vanessa Magson regarding the street furniture  
4. Fracking  
FH had completed the consultations and written to those on the list prepared by Frack Free Malton & Norton.
- 19/61 Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:**  
Village Hall – in light of the recent Open Meeting, the Parish Council was asked if it was able to given financial assistance via the precept. FH advised that the Parish Council had

done so in the past and does have a grant giving policy, should anyone wish to make an application.

**19/62 To discuss new planning applications received:**  
None

**19/63 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

1. Bookkeeping records to date  
FH circulated copies of the bank reconciliation dated 24Oct18 totalling £10960.70 and the Income & Expenditure Report.
2. Financial Management - Internal Control Checks(s), Internal/External Audits, Property Inspections, GDPR 2.1 Budget/Precept 2019-2020  
**CW** talked through the figures she had prepared and circulated by email, which she would update for the next meeting  
Property Inspections – **CW** would conduct these until the next meeting
3. Matters raised by/with Yorkshire Local Councils Association  
NTR
4. To approve payments as follows:

|     |              |                     |         |        |
|-----|--------------|---------------------|---------|--------|
| 4.1 | Village Hall | Hire                | £12.00  | 100522 |
| 4.2 | Parish Clerk | Salary              | £111.19 | 100523 |
| 4.3 | Fiona Hill   | Home Work Allowance | £17.68  | 100524 |

**19/64 To report any new correspondence received by the council:**  
None

**19/65 To receive matters raised by members:**

- Emergency Bag – Cllrs would check this before the next meeting
- Big Breakfast – Cllrs congratulated the "BB Team" for a wonderful event, but wished to point out that some of the advertising banners had obscured visibility at junctions.
- Village Signs – Cllrs would re-look at this
- School/Speeding – Cllrs remained concerned about speeding vehicles passing the school

**19/66 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:**  
05Dec18, 02Jan19, 06Feb19, 06Mar19, 03Apr19, 01May19, 05Jun19, 03Jul19, 07Aug19, 04Sep19, 02Oct19, 06Nov19, 04Dec19

**The Pensions Regulator - "Duties Checker":**

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme - The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: [hello@ardentul.com](mailto:hello@ardentul.com)

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Done

Write to your staff -

Done

Declare your compliance -

Done - Acknowledgement letter dated 22Oct18 on file (Letter Code 1087985038)