

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY
ON WEDNESDAY 06 JUNE 2018 AT 7.30PM**

Councillors Present:

Calum Balding (CB) Simon Burton (SB)
Nigel Cox (NC) David Johnson (DJ)

In Attendance:

Fiona Hill - Parish Clerk

Public Present:

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19/12 To receive apologies for absence and reasons given:

Parish Councillors Evelyn Conlon, Bryan Pillow and Christine Walker (CW)

19/13 To record declarations of interest in items on the agenda:

None

19/14 To confirm the minutes of the meeting held on Wednesday 02 May 2018:

The minutes were approved, along with those for the Apr18 meeting and the APCM

19/15 To discuss matters arising from previous minutes:

None

19/16 Councillors to discuss long-standing matters:

1. Parish Defibrillator – Village Emergency Telephone System (VETS)

There are still only eight volunteers on the list and two more are two needed

2. NYCC Rights of Way –

FH would contact NYCC/RDC to chase up a response to the email about works required.

3. Allotments – Rent Review, Maintenance

Four quotes were received:

M Fairweather Groundworks	£650.00 plus VAT
York Landscapes	£1528.00 plus VAT
J P Services	£2750.00 plus VAT
Stoneplan	£9000.00 plus VAT

FH was asked to approach one of these suppliers for a requote, with some amendments.

SB would approach Mick Duck Fencing for a quote.

4. Village Signs

NTR

5. Traffic Calming Measures on the S bends between Thornton-le-Clay and Flaxton Moor

There had been another accident on Sat02Jun18. NYCC had ordered the signs and were adamant about the locations where the signs were to be located very soon

- 19/17 Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:**
- Allotments were discussed at length particularly possible use of area between the two. A "Community Orchard" was discussed and a resident would obtain prices of suitable species of trees/bushes.
- 19/18 To discuss new planning applications received:**
None
- 19/19 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
1. Bookkeeping records to date
FH circulated copies of the bank reconciliation dated 24May18 totalling £10213.74 and the Income & Expenditure Report.
 2. Financial Management - Internal Control Checks(s), Internal/External Audits, Property Inspections
FH had circulated copies of the report
 3. General Data Protection Regulation (GDPR)
FH reported that Parish Councils were now exempt from the requirement to appoint a Data Protection Officer. FH would subscribe the Parish Council to the Information Commissioners Office
 4. Matters raised by/with Yorkshire Local Councils Association
The Ryedale Area Meeting is on Thu05Jun18
 5. To approve payments as follows:

4.1	Parish Clerk	Salary	£129.71	100506
4.2	HMRC	PAYE	£82.80	100507
4.3	Village Hall	Village Hall	£12.00	100508
4.4	ICO	Subscription	£35.00	100509
4.5	* Diane Brown	Internal Audit	£137.73	100510
- 19/20 To report any new correspondence received by the council:**
- 9.1 RDC – Parish Liaison Meeting – Wed13Jun18
Cllrs noted the content.
- 19/21 To receive matters raised by members:**
- Village Furniture was in need of some TLC. FH would try and obtain quotes for this work.
 - Fracking, Cllrs noted the move by government to allow decisions by permitted development rights.
 - Flaxton Moor T-junction – FH would speak to NYCC Highways
 - Parking on footpaths – Cllrs would monitor/photograph
- 19/22 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:**
- | | | |
|-----------------|------------------|-------------------|
| 11 July 2018* | 01 August 2018 | 05 September 2018 |
| 03 October 2018 | 07 November 2018 | 05 December 2018 |

* Please note change of date

The Pensions Regulator - "Duties Checker:

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme - The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Done

Write to your staff -

Done

Declare your compliance -

Done - Acknowledgement letter dated 22Oct16 on file (Letter Code 1087985038)