

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY ON WEDNESDAY 11 APRIL 2018 AT 7.30PM

Councillors Present:

Calum Balding (CB)	Simon Burton (SB)
Evelyn Conlon (EC)	Nigel Cox (NC)
David Johnson (D.J)	Bryan Pillow (BP)

In Attendance:

Fiona Hill - Parish Clerk
North Yorkshire County Councillor Caroline Goodrick (CG)

Public Present: 4

- 18/122 **To receive apologies for absence and reasons given:**
Parish Councillor Christine Walker (CW)
- 18/123 **To record declarations of interest in items on the agenda:**
None
- 18/124 **To confirm the minutes of the meeting held on Wednesday 07 March 2018:**
The minutes were unanimously approved.
- 18/125 **To discuss matters arising from previous minutes:**
1. Traffic Calming Measures on the S bends between Thornton-le-Clay and Flaxton Moor
FH would check with NYCC if they had been on a site visit.
- 18/126 **Councillors to discuss long-standing matters:**
1. Parish Defibrillator – Village Emergency Telephone System (VETS)
There were now eight volunteers on the list, so just two needed
 2. NYCC Rights of Way – NTR/Too wet
 3. Allotments – Rent Review, Maintenance
There had been a site meeting on Sun18Mar18 and notes prepared by NC are attached to these minutes. This matter was discussed at length and it was agreed that NC would contact NYCC and the Foss Internal Drainage Board, for advice.
 4. Village Signs
CW had obtained information from Village Signs at Thirsk. Cllrs would look at the website ready for the next meeting.
- 18/127 **Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:**
- Fracking was discussed at length and it was unanimously agreed that the Parish Council current response would be that it is a controversial subject, which is still subject to personal opinion and suggests parishioners seek advice independently.
 - Cllr Goodrick gave an update on her work with RDC and NYCC including details of her locality budget.

18/128 To discuss new planning applications received:

Planning was discussed in general, based on recent applications and FH was asked to circulate the Ryedale Local Plan Strategy and the National Planning Policy Framework (NPPF)

18/129 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date

FH circulated copies of the bank reconciliation dated 24Mar18 totalling £9180.15 and the Income & Expenditure Report.

2. Financial Management - Internal Control Checks(s), Internal/External Audits, Property Inspections
NTR

3. Matters raised by/with Yorkshire Local Councils Association

3.1 General Data Protection Regulation (GDPR)

FH had attended a YLCA training seminar today and would circulate the notes via email

4. To approve payments as follows:

4.1	Parish Clerk	Salary	£92.35	100500
4.2	YLCA	Subscription	£123.00	100501
4.3	Village Hall	Hire	£12.00	100502

18/130 To report any new correspondence received by the council:

None

18/131 To receive matters raised by members:

A litter pick, advertised on Facebook, had taken place on the previous weekend

18/132 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:

02 May 2018	06 June 2018	
04 July 2018	01 August 2018	05 September 2018
03 October 2018	07 November 2018	05 December 2018

The Pensions Regulator - "Duties Checker:

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme -

The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Done

Write to your staff -

Done

Declare your compliance -

Done - Acknowledgement letter dated 22Oct16 on file (Letter Code 1087985038)

Overgrown Allotment Site Meeting

Sunday 18th March 2018

Attendees:

Parish Councillors: Cllrs Mrs. E. Conlon, Mr. N. Cox, Mr D. Johnson, Mr. B. Pillow and Mrs. C. Walker.

District Councillor Mr. E. Hope.

Parishioners: Mr. Armistead, Mrs. Hope, Mrs. Shipley, Dr. and Mrs. Smith.

Pre-amble.

It was decided at the March Parish Council Meeting to hold a site meeting at the village allotment recently cleared and invite local parishioners to attend.

An overview was given by Cllr Pillow (who carried out the work) of the site work undertaken, upto the point when clearance and boundary work was suspended due to the saturated ground conditions. Cllr Pillow confirmed that the completion of the work and removal of rubbish would have to wait until the land had dried out, this work would not be carried out by Cllr Pillow? But would have to be put out to competitive tender!

Concerns Expressed by Parishioners.

Concerns were voiced by Mrs. Shipley about the recent water logging of her amenity grassed allotment adjacent to the cleared allotment site.

Dr. and Mrs. Smith were concerned about water run-off onto the highway from the cleared allotment, which had recently reduced after inclusion of hard-core entrance improvements to the allotment. Mr. Armistead was concerned about the water logged state of his parking provision and vehicle access shared with Mrs. Shipley. This shared property access includes the Low Street entrance to the rough grazing field. It should be noted that this field is significantly water logged after recent heavy rain fall.

There followed general discussion regarding historical provision of ditches, gutters and ponds that were in place to control and manage surface water drainage. Reference was made to the existing local drainage map of the community.

The general view of Parish Councillors and Parishioners was to seek expert advice from government organisations; The Foss Drainage Board, District Council Highways Department and Yorkshire Water. Cllr Pillow should be able to advise on who to contact, given his recent involvement regarding flooding at Foston.

Action Plan:

- A) Establish the existence of surface water drainage associated with the allotment site and properties that have a shared boundary with the rough grazing field.
- B) When the surface water drainage has been established to investigate its current status and adequacy.

When actions A and B have been carried out to recommend a course of action to more effectively control the surface water drainage in Low Street Thornton-Le-Clay.

The site meeting closed with thanks for the fortitude and interest shown by the attendees.