

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 07 SEPTEMBER 2022 AT 7.00PM**

Councillors Present: Simon Burton Calum Balding
Evelyn Conlon Bryan Pillow
Christine Walker

In Attendance: Fiona Hill - Parish Clerk

Public Present: - Mrs Parkes

- 23/38a To receive apologies for absence given in advance of the meeting:**
Parish Councillors David Johnson and Paul Readey
- 23/38b To consider the approval of reasons given for absence:**
Resolved/Approved (Unanimous)
- 23/39 To record declarations of interest in items on the agenda:** None
- 23/40 To confirm the minutes of the meetings held on Wednesday 06 July 2022 and Thursday 04 August 2022:**
Resolved – Approved (Unanimous)
- 23/41 To discuss new planning applications received:** None
- 23/42 Public Session –** None
- 23/43 To discuss matters arising from previous minutes:**
- Allotment – Request to allow greenhouse
Resolved – The Parish Council would allow a greenhouse, as described in the proposal supplied by the tenant (attached to the minutes) to be sited in position B, which would be fitted to a paving base.
- 23/44 Councillors to discuss long-standing matters:**
- White Swan Inn – The applicant had submitted an appeal against the RDC decision.
- Highways issues – NTR
- BT Phone Box (Thornton-le-Clay) –
Resolved – The Parish Council agreed that it was not appropriate, during the current cost of living crisis, to spend such a large amount of money (quote received £3183.00) on renovating a phone box.

Approved Chairman

Date.....

At the next meeting the Parish Council would discuss whether or not they would sell the phone box or keep it until money is raised.

- Rights of Way –

On 20th July 2022, Sarah McDonald, Countryside Access Technical Officer, North Yorkshire County Council emailed as follows -

“Firstly, as the issues regarding the bridges are principally being dealt with by the Countryside Access Team, and not our Highways Team, it would be best to email cato@northyorks.gov.uk for future updates.

I have provided two location plans (attached) showing the bridges with the accompanying issue numbers for clarification and to assist in any confusion which may have arisen. 59450 - The bridge has been purchased, and the installation of it is with our Bridges Team – the current estimated time is September / October 2022.

55461 - This little sleeper bridge has been missing for several years, and we hadn't got any plans to replace it (mainly because the watercourse can easily be crossed, apart from during periods of prolonged wet weather). When the time comes to install the bridge which is at the other end of the same field (CAMS REF 70143) we will get the contractor to install a new sleeper bridge.

70143 - This bridge was removed last year by the landowner. They had reported the “poor condition” of the bridge to us, and we went to meet them and inspect it, following which they helped us out by removing it, to remove the danger and the need for a temporary closure order on this route. We have now purchased a replacement bridge; we need an installation quote from a contractor to install it (plus new abutments). We also need to speak with the landowners again, to update them that we now have a bridge to install. I do hope this information is of some help”.

- Questionnaire/Newsletter – NTR

23/45

To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- Bookkeeping records to date - Cllrs had received copies of the spreadsheet via email, including a bank reconciliation totalling £8359.91, along with an income & expenditure.

- Financial Management -

Banking – The bank mandate is up to date. Cllrs decided that they did not want to set up online banking.

Internal Control Check(s) – Cllrs conducted a number of checks and everything was found to be in order.

Internal audit report for year ended 31 March 2022 – The Parish Clerk gave a progress report, which is detailed at end of minutes.

Property Checks – Cllr Walker had conducted them last month. Cllr Burton would conduct them next month.

Yorkshire Local Councils Association – NTR

- Payment Approval - Resolved/Approved (Unanimous):

- Parish Clerk	Expenses	£61.96
----------------	----------	--------

The Parish Council needed a new cheque book, so Cllr Walker would call into the Malton branch to try and obtain one.

23/46

To report any new correspondence received by the council: None

23/47

To receive matters raised by members:

Cllr Walker advised that the leak opposite The Firs had been reported to Yorkshire Water

Approved Chairman

Date.....

23/49 To confirm the dates of the future meeting(s) on Wednesdays at 7.00 p.m. in the Village Hall, Thornton-le-Clay:

2022 Dates - 05Oct, 02Nov, 07Dec

2023 Dates - 04Jan, 01Feb, 01Mar, 05Apr, 03May, 07Jun, 05Jul, 02Aug, 06Sep, 04Oct, 01Nov, 06Dec

Internal audit - Progress Report

1. Agenda/Minutes
 - List Receipts
 - List Payments
 - Monitor Budget
 - Avoid Inappropriate Familiarity
2. Annual parish Council Meeting
 - Report VAT reclaim
 - Report salary approval
3. Assets
 - List purchase price, if possible, rather than valuation cost
4. Website
 - Upload agendas/minutes
 - Upload policies
 - Upload AGAR

Approved Chairman

Date.....