

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 07 JUNE 2023 AT 7.30PM

Councillors Present: Simon Burton Evelyn Conlon
Bryan Pillow Christine Walker

In Attendance: Fiona Hill - Parish Clerk
NYC Cllr Caroline Goodrick

Public Present: 1 – Stephen Collier

24/1a To receive apologies for absence given in advance of the meeting:

Parish Councillors Calum Balding and Paul Readey

24/1b To consider the approval of reasons given for absence:

Resolved/Approved (Unanimous)

24/2 To record declarations of interest in items on the agenda: None

24/3 To confirm the minutes of the meetings held on Wednesday 03 May 2023:

Resolved/Approved (Unanimous)

24/4 To discuss the casual vacancy following the resignation of David Johnson

Resolved/Stephen Collier was co-opted on to the Parish Council (Unanimous)

24/5 To discuss new planning applications received: None

24/6 Public Session: None

24/7 Councillors to discuss matters arising from Annual Parish Council Meeting:

To approve financial documentation for 2022-23

- a) Certificate of Exemption on page 3 of the Annual Governance and Accountability Return
- b) Annual Internal Audit Report on page 4 of the Annual Governance and Accountability Return
- c) Section 1 - Annual Governance Statement on page 5 of the Annual Governance and Accountability Return
- d) Section 2 - Accounting Statements on page 6 of the Annual Governance and Accountability Return
- e) the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - Certificate of Exemption,
 - Annual Internal Audit Report,
 - Section 1 – Annual Governance Statement,
 - Section 2 – Accounting Statements,
 - Analysis of variances
 - Bank Reconciliation
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Resolved/Approved (Unanimous)

Approved Chairman

Date.....

- 24/8

To discuss matters arising from previous minutes:

Allotment Rent – To be discussed at the July meeting

Tree Planting – Cllr Walker would contact NYC to seek permission for planting a tree on highway verge. The Parish Council agreed in principle, subject to licence approval, to the planting of a tree on the grassed area near the Millenium Bench.

Grass Cutting – Cllr Walker would catch up with Cllr Readey check progress with getting quotes. The Parish Clerk would contact Oakwood Landscaping Ltd about quoting.
- 24/9

Councillors to discuss long-standing matters:

 - White Swan Inn – NTR
 - Highways issues/Rights of Way – Cllr Walker updated everyone about the emails to/from NYC about the broken bridge between Field House Farm/Rectory Farm
- 24/10

To discuss matters raised by Parish Clerk/Responsible Financial Officer:

 - Bookkeeping records to date – a bank reconciliation totalling £14699.94, along with an income and expenditure account.
 - Financial Management;
 - Internal Control Check(s) – Cllrs conducted a number of checks and everything was found to be in order.
 - Property Checks – The Parish Clerk would conduct the inspections.
 - Yorkshire Local Councils Association – information provided circulated to Cllrs
 - Payment Approval:

Village Hall	Meeting Venue	100638	£174.00
YLCA	Internal Audit	100639	£155.00
Zurich	Insurance	100640	£257.60
- 24/11

To report any new correspondence received by the council: None
- 24/12

To receive matters raised by members: None
- 24/13

To confirm the dates of the future meeting(s) on Wednesdays at 7.00 p.m. in the Village Hall, Thornton-le-Clay:

2023 Dates - 05Jul, 02Aug, 06Sep, 04Oct, 01Nov, 06Dec

Important Dates:

White Swan	Asset of Community Value	Granted 19Aug21	Expires 19Aug26
Defibrillators:			
Foston	Batteries Expire 30Oct24	Pads Expire 31Dec24	
Thornton-le-Clay	Batteries Expire 30Oct24	Pads Expire 31Dec24	