

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING HELD VILLAGE HALL, THORNTON-LE-CLAY ON WEDNESDAY 05 FEBRU

ARY 2020 AT 7.30PM

Councillors Present: Calum Balding (CB) Simon Burton (SB)
Evelyn Conlon (EC) David Johnson (DJ)
Bryan Pillow (BP) Christine Walker (CW)

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 3

- 20/97 To receive apologies for absence and reasons given:** None
- 20/98 To record declarations of interest in items on the agenda:** None
- 20/99 To confirm the minutes of the meeting held on Wednesday 15 January 2020:**
Approval was deferred until the next meeting, as their circulation was delayed
- 20/100 To discuss matters arising from previous minutes:**
- School Parking – leaflets had gone out in school bag advising parents about safe/considerate parking
 - Dog Poo Bag Dispensers – still to fix
- 20/101 To discuss ordinary vacancy following the local elections (Thu02May19)**
No expressions of interest received to date
- 20/102 Councillors to discuss long-standing matters:**
1. Community Wildflower Meadow – The £70.00 cash had been returned to the committee to use with their other monies and they would present accounts at the APM. The school had raised £200 for the CWM & wished to use some of the money to purchase the wood for a bench which a parishioner had offered to build for free.
 2. Rights of Way – CW had reported the broken bridges to the Ramblers Association
- 20/103 Public Session - The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:** None
- (Members of public – 2 left)
- 20/104 To discuss new planning applications received:** None

20/105 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date

FH circulated copies of the bank reconciliation and the Income & Expenditure Report.

2. Financial Management - Internal Control Checks(s), Internal/External Audits, Property Inspections:

The Parish Council conducted internal control checks and found everything in order

It was unanimously agreed that should the current internal auditor not wish to visit for just this one Parish Council, YLCA would be asked to conduct the internal audit.

3. Matters raised by/with Yorkshire Local Councils Association:

It was note that YLCA had a new website with updated log in procedure.

4. To approve payments as follows:

4.1	Parish Clerk	Salary	£114.40	100570
4.2	Village Hall	Venue Hire	£12.00	100571

20/106 To report any new correspondence received by the council:

The Village Hall Committee had requested a copy of the Grants Policy and application form.

20/107 To receive matters raised by members:

Parish Councillors noted that due to lack of sponsorship, Country Live was not taking place this year.

20/108 To confirm the dates of the future meeting(s) on Wednesdays at 7.30 p.m. in the Village Hall, Thornton-le-Clay:

04Mar20, 01Apr20, 06May20, 03Jun20, 01Jul20, 05Aug20, 02Sep20, 07Oct20, 04Nov20, 02Dec20

The Pensions Regulator - "Duties Checker:

Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

Choose a pension scheme - The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension: Occupational

Pension Scheme Registry Number (PSR): 12005124

Employer Pension Scheme Reference (EPSR): K4H9

Work out who to put into a pension -

Done

Write to your staff -

Done

Declare your compliance -

Done - Acknowledgement letter dated 22Oct16 on file (Letter Code 1087985038)