

FOSTON & THORNTON-LE-CLAY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 07 DECEMBER 2022 AT 7.00PM**

Councillors Present: Simon Burton Evelyn Conlon
David Johnson Bryan Pillow
Paul Readey Christine Walker

In Attendance: Fiona Hill - Parish Clerk

Public Present: 0

23/72a To receive apologies for absence given in advance of the meeting:

*Parish Councillors Calum Balding and Evelyn Conlon
NYCC/RDC Councillor Caroline Goodrick

23/72b To consider the approval of reasons given for absence:

*Resolved/Approved (Unanimous)

23/73 To record declarations of interest in items on the agenda: None

23/74 To confirm the minutes of the meetings held on Wednesday 02 November 2022:
Resolved – Approved (Unanimous)

23/75 To discuss new planning applications received: None

23/76 Public Session: None

23/77 To discuss matters arising from previous minutes: None

23/78 Councillors to discuss long-standing matters:

- White Swan Inn – NTR

- Highways issues – The overgrown vegetation had been cut back, which had improved visibility, but this will only last until it grows back. Cllr Goodrick had put a case to NYCC requesting a mirror.

- BT Phone Box (Thornton-le-Clay) – No further responses had been received. A response would be prepared for the three interested parties, asking for the full and final offer for both the phone box and the parts.

- Rights of Way – NTR

- Questionnaire – NTR

The noticeboard at Flaxton Moor had now been refurbished and re-sited, so the Parish Council would send a thank you to Station Garage for arranging this.

Approved Chairman

Date.....

23/79

To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- Bookkeeping records to date - Cllrs had received a bank reconciliation totalling £9236.95, along with an income & expenditure.

- Financial Management -

Internal Control Check(s) – Cllrs conducted a number of checks and everything was found to be in order.

Internal/External audits – NTR

Property Checks – The Parish Clerk would conduct the inspections and obtain quotes for required worked.

Budget/Precept 2023-2024 –

Resolved – The Parish Council agreed, by majority, a precept of £2780.00

Policy Review –

Resolved – The Parish Council adopted the Standing Orders as discussed at the previous meeting (Unanimous)

The Parish Clerk had completed a review of the Openness and Accountability section of the policies.

In this section, there are two policies, which are a Statutory Requirement:

- ICO Model Publication Scheme

- Complaints Policy/Procedure

The rest are Best Practice policies:

- Recording of Meetings Policy

These have been adopted

The Parish Council does not need any of these BP policies - FOI Policy, FOI Vexatious Requests Policy, Rules for public session, Example Social media Policy, Media/Communications Policy, Transparency Code compliance checklist.

- Yorkshire Local Councils Association – NTR

- Payment Approval - None

23/80

To report any new correspondence received by the council: None

23/81

To receive matters raised by members: None

23/82

To confirm the dates of the future meeting(s) on Wednesdays at 7.00 p.m. in the Village Hall, Thornton-le-Clay:

2023 Dates - 04Jan, 01Feb, 01Mar, 05Apr*, 03May, 07Jun, 05Jul, 02Aug, 06Sep, 04Oct, 01Nov, 06Dec

*The Parish Clerk is unable to attend

Approved Chairman

Date.....